

No. KUDSIT/605/FACULTY15/2024

Technocity, Dated 25.11.2024

NOTIFICATION

Kerala University of Digital Sciences, Innovation and Technology invites applications from qualified Indian Citizens for appointment to the following posts (on a contract basis) for the Social Engagement Centre. The Social Engagement Centre (SEC), Digital University Kerala, works towards fostering responsible use of digital technologies, community development and social engagement of the students. The SEC focuses on various social issues and strives to impact society positively through outreach programs, development projects, and awareness campaigns. Candidates shall apply online through the Recruitment Portal. The guidelines for submission of applications are available in the recruitment portal.

DETAILS OF POST, QUALIFICATION, EXPERIENCE ETC. REQUIRE.

I. Project Intern -Social Engagement Centre

Job code	PI/112024/605
Name of Post	Project Intern (on contract)
Name of Centre	Social Engagement Centre
No. of Vacancies	05
Remuneration	₹7,000/- per month (includes stipend and local transportation allowance)
Age	Should not exceed 25 years as of the last date for submission of application



Essential Educational Qualification	Students pursuing Master's degree in Social Work/Social Science/Humanities or another Master's degree related to Social Sciences from a recognized University/Institution. Candidates who have completed their Master's degree in the mentioned domains after May 2024 will also be considered
Desirable skillset	<ul style="list-style-type: none"> • Exposure to conducting surveys and working with communities while pursuing the Master's degree • Strong written and verbal communication skills in Malayalam and English • Self-driven and motivated. • Good interpersonal skills • Familiarity with Office software applications.
Job Description	<ul style="list-style-type: none"> • Assist in data collection and analysis for house hold survey in villages located in Thiruvananthapuram District. • Any other tasks assigned by the Social Engagement Centre.
Nature of Appointment	<ul style="list-style-type: none"> • On contract as a project intern for one month • The consolidated stipend is inclusive of Local Transportation Allowance

Age relaxation for submission of application

5 years for candidates belonging to SC/ ST and 3 years for OBC candidates.

Mode of Selection

The selection will be based on a test and/or Interview

Venue of Test/Interview

The test /Interview will be conducted in Thiruvananthapuram district only.

Job Location

For all posts will be at Thiruvananthapuram



General Instructions

1. Scanned copy of the documents to prove age, qualifications, experience, etc. should be uploaded along with online application and originals to be produced as and when called for. Applications without attaching the above documents shall be summarily rejected. No further chance will be given for submitting the same.
2. Candidates should ensure that the particulars furnished by him/her are correct in all respects. Anything not specifically claimed in the application against the appropriate field will not be considered at a later stage. No deviation whatsoever from the filled in data will be entertained. In case it is detected at any stage of the recruitment that a candidate does not fulfill the eligibility norms and /or that he/she furnished any incorrect/false information or has suppressed any material fact, his/her candidature will stand cancelled. If suppression of material facts or furnishing of any incorrect/false information is detected even after appointment, his/her service is liable to be terminated.
3. Applications submitted without fulfilling the eligibility and other norms mentioned in this Notification as well as the instructions published in the Recruitment Portal of the University will be summarily rejected.
4. In case any discrepancy / ambiguity in the process of selection, the decision of the University shall be final and binding.
5. Applications submitted without fulfilling the eligibility and other norms mentioned in this notification as well as the instructions published in the recruitment portal of the University will be summarily rejected.
6. Canvassing in any form will entail the cancellation of candidature.

How to Apply:

1. Applications shall be submitted online latest on 09/12/2024. The application form is available at <https://www.duk.ac.in/careers>.
2. The applications received after the last date fixed or the incomplete applications or the applications without filling the relevant field will be summarily rejected.
3. No interim queries after the submission of the application will be entertained. The candidates will be intimated the schedule of the Test/ Interview through their registered email only.
4. The candidates are advised to check their registered e-mails regularly after the last date fixed for the submission of the application.
5. The University has the right to cancel the advertisement or entire selection process at any stage without assigning reason thereof and the decision of the University shall be final.

Registrar



signature.

