

TENDER NOTIFICATION

No. **KUDSIT/ 0048/ Library Book Rack /2022-23** Date: **10.03.2023** Due on: **24.03.2023 03:00PM**

On behalf of Kerala University of Digital Sciences, Innovation and Technology (DUK), the Vice Chancellor invites offers for “ Library Book Rack — 4 Nos” from experienced and qualified vendors.

Tender Due Dates		
1.	Date of availability of Tender Document on the website	10.03.2023
2.	Last Date for Bid Submission	24.03.2023 03:00 PM
3.	The date and time for opening of Bid	24.03.2023 03:30 PM
4.	EMD	Rs. 1400/-
5.	Tender fee	Rs. 400/-

Terms & Conditions

- Tender Documents shall be available only on DUK Website and not for sales elsewhere.
- Delivery at the destination provided by DUK should strictly be completed within the stipulated period of delivery i.e. Two weeks from issue of the purchase order.
- Tender Documents shall be available only on the Internet and shall not be available for sales elsewhere. Cost of tender document, Rs.400 /-(Inclusive of GST) as applicable to be submitted along with the tender as demand draft favoring The Vice Chancellor, Kerala University of Digital Sciences, Innovation and Technology payable at Trivandrum.
- The tenderer must pay earnest money along with his tender as given in the notice inviting tenders failing which the tender will be summarily rejected. Earnest Money Deposit of Rs.1400/- to be paid as demand draft favoring The Vice Chancellor, Kerala University of Digital Sciences, Innovation and Technology payable at Trivandrum. EMD of unsuccessful bidder will be returned without any interest, upon finalization of contract or on expiry of validity of offer. EMD of the successful tenderer will be returned without any interest, after receipt of security and agreement in prescribed format.
- Startup & MSME relaxations- Govt directions/ circulars will be followed.
- If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to 0.5 percent of the delivered price of the delayed Goods or unperformed Installation for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 10 Percent.
- Startup & MSME relaxations- Govt directions/ circulars will be followed.
- Technical literature/ hand book /data sheets if any etc. must be sent along with the bid.
- DUK reserves the right to cancel the order in case the items are not supplied within the stipulated period or non - fulfillment of contractual obligations.
- Payment will be made only after the satisfactory working or completion of service for which the supplier shall submit bills in duplicate. In case of any defects to the materials supplied by the bidder, it should be replaced prior to release of the payment.
- The quoted rates shall be inclusive of all taxes and also the bidder shall include charges like GST, freight, handling, loading, unloading, insurance premiums and placement at the facility supply and deployment. No compensation will be paid in case of any upward revision in the statutory taxes and levies or introduction of new taxes and levies.
- A firm should submit only one proposal. If a firm submits more than one proposal, all such proposals shall be disqualified. Also, must comply with the Technical Specification, General Conditions and Format/Requirements for Technical and Financial proposal.
- Price quoted should be valid for 90 days from the due date of the tender.
- DUK reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.
- DUK reserves the right to get things from another source without any prejudice to bidders.
- DUK being the Purchaser, reserves the right to increase or decrease the quantity of goods and

services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions at the time of award of Contract.

- The courts at Thiruvananthapuram shall have jurisdiction over any dispute regarding this tender.
- Interested bidders to submit their duly signed and sealed quotation along with all requisite documents as per prequalification **24.03. 2023, 03:00 P M.**

Late bids will not be considered. Bid should be addressed to

Purchase section

**Digital University Kerala, Technocity Campus,
Thonnakkal P O, Thiruvananthapuram - 695317**

Place: Technocity

Date: **10.03.2023**

Vice Chancellor

DUK

Annexure I

Technical Bid (SCOPE OF SUPPLY)

Tender Enq. No. _____

SI No.	Description of items	Qty	Compliance (Yes/No)
1.	<p><u>Specifications of Standard Steel Library Book Rack</u> Specifications: Double-faced/ Size (approx..) : 2000 mm H x 1865 mm L in two bays x 560mm D / 6 panels in each bay with 24 Panels per unit/ With built-in back rest & sliding Book Stopper / With vertical slots for shelf adjustments / With Range Indicator and Index Pocket/ With high grade powder coating, protecting against rust and corrosion/ Grey Colour finish <i>(Bidder must submit technical compliance sheet along with drawing/ technical leaflet if any)</i></p>	4 Nos.	

[To be submitted in letter head of the supplier]

DUK

Financial Bid

Tender Enq. No. _____

Total amount for providing of Library Book Rack at DUK as per the terms and conditions contained in the Tender document shall be Rs. _____ (Rupees. _____) including all taxes.

SI.No	Description	Total Amount (incl GST)
1	Purchase of Library Book Rack (4 Nos)	

[To be submitted in letter head of the supplier]

BID FORM

To,
Kerala University of Digital Sciences, Innovation and Technology
Technocity Campus, Mangalapuram
Thiruvananthapuram 695 317

Dear Sir,

Sub: Bid form

Tender Reference Number:

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged. I/we undersigned, offer to supply all hardware & software and execute all works in conformity with tender specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.
2. I / We undertake, if our Bid is accepted to complete delivery & commissioning of all Items specified in the contract within 30 days calculated from the date of issue of your purchase order/LOI.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.
5. I / We hereby confirm that all the items supplied are in proper working condition and tested successfully.
6. The tender document for the works mentioned above have been obtained by me from the URL <https://duk.ac.in>, the official website of Digital University and I / we hereby certify that I / we have read the entire terms and conditions of the tender document, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.

7. My /our GST & PAN Numbers are as follows.

GST Registration Number.

PAN Number.

MSME Details: Yes/No (enclose details)

8. Dated this day of..... 2022.

Duly authorized to sign the bid for and on behalf of -----

[To be submitted in letter head of the supplier]