

No. KUDSIT/640/AR AD/2022

Technocity, Dated 15.03.2023

### NOTIFICATION

Kerala University of Digital Sciences, Innovation and Technology invites applications from qualified Indian Citizens for appointment to the following post (on a contract basis) for the University. Candidates shall apply online through the Recruitment Portal. The guidelines for the submission of applications are available in the recruitment portal.

#### DETAILS OF POST, QUALIFICATION, EXPERIENCE ETC. REQUIRED

<b>Job Code</b> <b>Name of Post</b> <b>No. of Vacancies</b> <b>Remuneration</b> <b>Age</b>	<b>: RA/032023/640</b> <b>: Research Associate (Centre for Digital Innovation and Transformation)</b> <b>: 01</b> <b>: Rs. 30,000 to Rs 45,000 (Consolidated)</b> <b>: Should not exceed 40 Years as on the last date for submission of application.</b>
<b>Essential Educational Qualification</b>	<ul style="list-style-type: none"> <li>• MTech/MBA/PGDM/MSc/any Master's degree from a recognized University/Educational Institution.</li> <li>• Minimum of two years of relevant experience in a reputed organization/institution/research centre.</li> </ul>
<b>Essential skills</b>	<ul style="list-style-type: none"> <li>• Detail-oriented with excellent verbal, written, organizational, presentation, and interpersonal communications skills</li> <li>• Ability to present and explain complex information in a way that others can quickly gain understanding</li> <li>• Conversant with office productivity tools and software packages</li> <li>• Should be able to work to deadlines and should be flexible to work on any assignment</li> <li>• Candidates should also be comfortable doing literature reviews by reading and summarizing research papers and academic writing in journal publications, and case studies.</li> <li>• Behavioral competencies like leadership, teamwork, flexibility, and initiative are expected.</li> </ul>
	The position involves working on different research projects focused on the critical issues related to digital transformation. <ul style="list-style-type: none"> <li>• To conduct literature review and web-based research</li> <li>• To collect, organize, and analyze data from field research</li> <li>• To set up, organize, and manage research data</li> </ul>



<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>● To assist in writing and developing articles, case studies, and reports</li> <li>● To engage with government/business organizations in the conduct of field research</li> <li>● To be involved in the organization and conduct of training programs</li> </ul>
<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Experience in digital transformation/technology enterprise applications implementation projects will be an added advantage.</li> <li>• Experience in Python and/or R and have some experience in using and developing methodologies for working with large data sets.</li> <li>• Knowledge of concepts of research methodology and basic knowledge of innovation concepts will be an added advantage</li> </ul>
<b>Nature of Appointment</b>	On contract basis for 1 Year

**Age relaxation for submission of application:**

5 years for candidates belonging to SC/ ST and 3 years for OBC candidates.

**Mode of Selection:**

The selection will be based on an test and/or Interview

**Venue of Test/Interview:**

The Test /Interview will be conducted in Thiruvananthapuram district only.

**General Instructions**

- I. Scanned copy of the documents to prove age, qualifications, experience, etc. should be uploaded along with online application and originals to be produced as and when called for. **Applications without attaching the above documents shall be summarily rejected.** No further chance will be given for submitting the same.
- II. Candidates, who are in the service of the Government of India or any of the State Governments, etc. while applying, should obtain a No Objection Certificate from their Head of Office or Department and keep it with them. If candidates fail to produce the No Objection Certificate as and when called for, his/her candidature will stand canceled.
- III. Candidates should ensure that the particulars furnished by him/her are correct in all respects. **Anything not specifically claimed in the application against the appropriate field will not be considered at a later stage. No deviation whatsoever from the filled in data will be entertained.** In case it is detected at any stage of the recruitment that a candidate does not fulfill the eligibility norms and /or that he/she furnished any incorrect/false information or has suppressed any material fact, his/her candidature will stand cancelled. If suppression of material



facts or furnishing of any incorrect/false information is detected even after appointment, his/her service is liable to be terminated

- IV. Applications submitted without fulfilling the eligibility and other norms mentioned in this Notification as well as the instructions published in the Recruitment Portal of the University will be summarily rejected.
- V. In case any discrepancy / ambiguity in the process of selection , the decision of the University shall be final and binding.
- VI. **Consequent up on adoption of self- certification provisions, the University shall process the applications entirely on the basis of the information /documents provided with the application . The selection / appointment will be provisional and subject to physical verification of the documents.**
- VII. Applications submitted without fulfilling the eligibility and other norms mentioned in this notification as well as the instructions published in the recruitment portal of the University will be summarily rejected.
- VIII. Canvassing in any form will entail the cancellation of candidature.
- IX. Appointment from the ranked list will be made in accordance with rules of reservation prescribed in the Rules 14 to 17 of Part II of Kerala State and Subordinate Services Rules, 1958 and in accordance with the rules made for the purpose from time to time.

#### **How to Apply:**

- I. Applications shall be submitted online latest on 30.03.2023. The application form is available at <https://www.duk.ac.in/careers>.
- II. The application fee for the posts shall be Rs. 200 /- (Fee will be exempted for SC/ST/Differently-abled Candidate). The mode of payment is available in the recruitment portal.
- III. The applications received after the last date fixed or the incomplete applications or the applications without filling the relevant field will be summarily rejected.
- IV. No interim queries after the submission of the application will be entertained. The candidates will be intimated the schedule of the Test/ Interview through their registered email only.
- V. The candidates are advised to check their registered e-mails regularly after the last date fixed for the submission of the application.
- VI. The University has the right to cancel the advertisement or entire selection process at any stage without assigning reason thereof and the decision of the University shall be final.

#### **Registrar**

\* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.



