

## TENDER

No. **KUDSIT/ 0034/LAPTOPBAGS/2022-23** Date:09.11.2022 Due on: 18.11.2022, 03.00PM

On behalf of Kerala University of Digital Sciences, Innovation and Technology (DUK), the Vice Chancellor invites offers for “purchase of Laptop bag 400 Nos from experienced and qualified vendors.

### Terms & Conditions

- Tender Documents shall be available only on the Internet and shall not be available for sales elsewhere.
- Delivery at the store should strictly be completed within the stipulated period of delivery i.e. four weeks from issue of purchase order.
- Supplier will have to pay penalty on non-delivery after expiry of delivery date @ 0.5% per week subject to maximum of 10%.
- Startup & MSME relaxations- Govt directions/ circulars will be followed.
- Supply at Kerala University of Digital Sciences, Innovation and Technology, Trivandrum
- DUK reserves the right to cancel the order in case the items are not supplied within the stipulated period or non - fulfillment of contractual obligations.
- The courts at Thiruvananthapuram shall have jurisdiction over any dispute regarding this tender.
- DUK shall make payment within 30 days of satisfactory installation and acceptance of the items supplied and issue of warranty certificate. Any condition for payment of advance shall not be acceptable to DUK. In case of any defects to the materials supplied by the bidder, it should be replaced prior to release of the payment.
- Quoted rate: The quoted rates shall be inclusive of all taxes and also the bidder shall include charges like GST, freight, handling, loading, unloading, insurance premiums and placement at the facility Supply and deployment. No compensation will be paid in case of any upward revision in the statutory taxes and levies or introduction of new taxes and levies.
- A firm should submit only one proposal. If a firm submits or participates in more than one proposal, all such proposals shall be disqualified. Also, must comply with the Technical Specification, General Conditions and Format/Requirements for Technical and Financial proposal.
- Firm period of Tender will be 90 days from the date of notification.
- **Last date of receipt of filled in Quotations is 18.11.2022, 03.00PM & Bid opening on same day at, 3.30 pm**
- Interested bidders are request to submitted their duly signed and sealed quotation along with all requisite documents as per prequalification in separate sealed envelope super scribing “Tender refence and due date “on or before due date **18.11.2022, 03.00PM**. Late bids are not be consider.
- Bid should be addressed to **Purchase section**  
**Digital University Kerala, Technocity Campus,**  
**Thonnakkal P O, Thiruvananthapuram,**  
**695317-Kerala.**
  - DUK reserves the right to accept any quotation and to reject any or all quotations.

Place: Technocity

Date: 09.11.2022

Vice Chancellor

DUK

Annexure i

Technical Bid (SCOPE OF SUPPLY)

Tender Enq. No. \_\_\_\_\_

Sl No.	Description of items	Qty	Compliance (Yes/No)
1.	<b>purchase of backpack laptop bags</b> 3 rack zippered bag of rexine material with adjustable shoulder straps. The two main compartments of the laptop backpack have well-cushioned spaces for laptops. By carrying this black, casual backpack with the university logo embroidered on the front. Two side pockets, two zippered compartments, and a top loop.	400 No's	

[To be submitted in letter head of the supplier]

**Annexure ii**

**DUK**

**Financial Bid**

Tender Enq. No. \_\_\_\_\_

Total amount for providing of Laptop bags at DUK as per the terms and conditions contained in the Tender document shall be Rs. \_\_\_\_\_ (Rupees. \_\_\_\_\_) including all taxes.

SI.No	Description and Specification	Amount (incl GST)
<b>1</b>	<b>Purchase of backpack laptop bags</b>	

[To be submitted in letter head of the supplier]

BID FORM

To,  
Kerala University of Digital Sciences, Innovation and Technology  
Technocity Campus, Mangalapuram  
Thiruvananthapuram 695 317

Dear Sir,

Sub: Bid form

Tender Reference Number:

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged. I/we undersigned, offer to supply all hardware & software and execute all works in conformity with tender specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.
2. I / We undertake, if our Bid is accepted to complete delivery & commissioning of all Items specified in the contract within 30 days calculated from the date of issue of your purchase order/LOI.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.
5. I / We hereby confirm that all the items supplied are in proper working condition and tested successfully.
6. The tender document for the works mentioned above have been obtained by me from the URL <https://duk.ac.in>, the official website of Digital University and I / we hereby certify that I / we have read the entire terms and conditions of the tender document, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.

7. My /our GST & PAN Numbers are as follows.

GST Registration Number. ....

PAN Number. ....

MSME Details: Yes/No (enclose details)

8. Dated this ..... day of..... 2022.

Duly authorized to sign the bid for and on behalf of -----

[To be submitted in letter head of the supplier]