

## TENDER

Enq. No. KUDSIT/0009/2022-23

Date: 13/06/2022

Due on: 27/06/2022 3pm

On behalf of Kerala University of Digital Sciences, Innovation and Technology (DUK), the Vice-Chancellor invites offers for "Supply and fixing of Horizontal Blinds" from experienced and qualified vendors.

Particulars	DUK specifications
Venetian Blinds	<p>Providing and Fixing Translucent/Zebra Blinds with top and bottom Channel of Non-Rusting Aluminum Alloy.</p> <p>Control Unit should be of ABS plastic and shall be driven by a ball chain pulley on the left /right side as per the requirements. Bottom rail is to be made up of a powder-coated aluminum tube having a minimum weight per running meter required for a Perfect fall of fabric to avoid warpage/floating.</p> <p>Dual-layered horizontal blinds, sophisticated woven with polyester fabric, which combined sheer mesh and opaque dual layers easy to control light, view, privacy, ventilation, and style in one blinds.</p> <p>Durable and easy to clean, good air permeability, anti - static dust proof resist, warping and bending just dust or wipe with a damp cloth.</p> <p>Soft &amp; Comfortable Fabric</p> <p>Anti UV Light</p> <p>Water Proof</p> <p>Health &amp; Eco Friendly</p> <p>Oil Proof &amp; Mildew Proof</p> <p>Composition: Polyester 100%</p> <p>Weight: 165 Gsm</p> <p>Thickness: Thin 0.24mm   Thick 0.54m</p> <p>Preferred Colour: Chocolate Brown/ Cream/ Off White</p> <p>Window Dimension: roughly 4-meter x 2-meter each</p> <p>Approximate 1200 sqft</p> <p>Warranty Period: Three Years</p>

**Before quoting, the contractor may visit the site to get the exact idea of window type & measurements.**

## Terms & Conditions

- Tender Documents shall be available only on the Internet and shall not be available for sales elsewhere. Cost of tender document, Rs.381/- as applicable to be submitted along with the tender.
- Delivery at the store should strictly be completed within the stipulated period of delivery i.e. four weeks from issue of purchase order.
- Supplier will have to pay penalty on non-delivery after expiry of delivery date @ 0.5% per week subject to maximum of 10%.
- The tenderer must pay earnest money along with his tender as given in the notice inviting tenders failing which the tender will be summarily rejected. Earnest Money Deposit of Rs. 1612/- be paid as demand draft favoring The Vice Chancellor, Kerala University of Digital Sciences, Innovation and Technology payable at Trivandrum. No interest shall be paid by DUK on the Earnest Money Deposited by the tenderer. EMD of unsuccessful bidders will be returned without any interest, upon finalization of contract or on expiry of validity of offer. EMD of the successful tenderer will be returned without any interest, after receipt of performance security.
- Security deposit/ Performance Security: The selected tenderer shall deposit an amount equal to 5% of the value of contract within 14 days from the date of Purchase Order. EMD will be forfeited if security deposit is not remitted as mentioned above. The security deposited by the successful tendered will be retained towards the retention amount and will be released after warranty period.
- Authorized signatory should sign on all the pages of the tender. Bids without authorized signatures or seal of the firm will be rejected.
- Supply at Kerala University of Digital Sciences, Innovation and Technology, Trivandrum
- DUK reserves the right to cancel the order in case the item is not supplied within the stipulated period or non - fulfillment of contractual obligations.
- The courts at Thiruvananthapuram shall have jurisdiction over any dispute regarding this tender.
- DUK shall make payment within 30 days of satisfactory installation and acceptance of the items supplied and issue of warranty certificate. Any condition for payment of advance shall not be acceptable to DUK. In case of any defects to the materials supplied by the bidder, it should be replaced prior to the release of the payment.
- Quoted rate: The quoted rates shall be inclusive of all taxes and also the bidder shall include charges like GST, freight, handling, loading, unloading, insurance premiums, and placement at the facility, and commissioning and installation. No compensation will be paid in case of any upward revision in the statutory taxes and levies or the introduction of new taxes and levies.
- Validity of bids: The rate quoted should be valid for a minimum of 120 days. No claim

for escalation of the rate will be considered after opening the Tender.

- Amendment of tender document: At any time prior to the last date of receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Tender document by an amendment.
- Firm period of Tender will be 90 days from the date of notification.
- Last date of receipt of filled in Quotations is 27/06/2022, 3 pm & Bid opening on the same day at, 3.30 pm
- DUK reserves the right to accept any quotation and to reject any or all quotations.

Place: Technocity

Date: 13/06/2022

Vice Chancellor

**DUK**

**Financial Bid**

**Tender Enq. No.**\_\_\_\_\_

Total amount for providing Supply and fixing of Horizontal Blinds at DUK as per the terms and conditions contained in the Tender document shall be Rs. \_\_\_\_\_ (Rupees. \_\_\_\_\_) including all taxes.

#	Item Description	Qty	Amount (Incl of all taxes)
1	Supply and fixing of Horizontal Blinds	Approximate 1200 sqft	

[To be submitted in letter head of the supplier]

## BID FORM

To,

Kerala University of Digital Sciences, Innovation and Technology  
Technocity Campus, Mangalapuram  
Thiruvananthapuram 695 317

Dear Sir,

Sub: Bid form

Ref: KUDSIT/ /2022

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged. i/we undersigned, offer to supply all items and execute all works in conformity with tender specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.
2. I / We undertake, if our Bid is accepted to complete delivery & fixing of all Items specified in the contract within 30days calculated from the date of issue of your purchase order/LOI.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.
5. I / We hereby confirm that all the items supplied are in proper working condition and tested successfully.
6. The tender document for the works mentioned above have been obtained by me from the URL **<https://etenders.kerala.gov.in/nicgep/app>**, the official website of Digital University and I / we hereby certify that I / we have read the entire terms and conditions of the tender document, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.
7. My /our GST & PAN Numbers are as follows.

GST Registration Number (enclose copy). .....

PAN Number(enclose copy).. .....

MSME Details: Yes/No (enclose details)

8. Dated this .....day of..... 2022.

Duly authorized to sign the bid for and on behalf of -----

[To be submitted in letter head of the supplier]

**DECLARATION**

I/we have not tampered/modified the tender forms in any manner. In case, if the same is found to be tampered/modified, I/we understand that my/our tender will be summarily rejected and full Earnest Money Deposit (EMD) will be forfeited and I/we am/are liable to be banned from doing business with DUK and /or prosecuted.

Signature of the Bidder : .....

Name and Designation : .....

Business Address : .....

.....

.....

Place:

Date :

Seal of the Bidder's Firm

**CONTRACT FORM**

(To be provided by the bidder on their business letterhead)

[Name of the Supplier's Firm] hereby abide to deliver the..... by the delivery schedule mentioned in Section 3 of the Tender document for supply of the items if the purchase order is awarded.

The item will be supplied conforming to the specifications stated in the tender document without any defects and deviations.

Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of Digital University Kerala during this period.

Signature of the Bidder : .....

Name and Designation : .....

Business Address : .....

Place:

Date :

Seal of the Bidder's Firm