

Retender

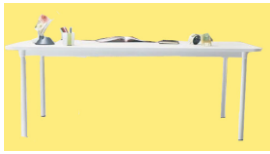


Enq. No. KUDSIT/0006/2021

Date: 30/06/2021

Due on: 07/07/2021 3.00pm

On behalf of Kerala University of Digital Sciences, Innovation and Technology (Digital University Kerala), Vice Chancellor invites offers for **Supply & fixing of the following items** from experienced and qualified suppliers.

1. **Reading Tables (4 nos)**
2. **Single-sided wood & steel Racks with 4 compartments (4 nos)**
3. **Periodicals Display Racks(2 nos)**

#	Item Description	QTY	Dimension/Size	Compliance (Yes / No)
01	<p>Reading Tables (to accommodate 4 Chairs each)(Godrej Interio Insight Model preferred)</p> 	4	<p>Width – 166.5 cm (L) Depth – 90 cm Height – 74 cm</p>	
02	<p>Single-sided wood & steel Racks with 4 compartments, with side & back wood panels & without front doors</p> 	4	<p>Width – 91 cm Depth – 32 cm Height –174 cm (Approx.)</p>	
03	<p>Periodicals Display Racks</p> 	2	<p>Dimensions Width -90 cm Height- 183 cm Depth - 45 cm & with 3-segments to accommodate 15 Journals each. Metallic, Grey-White standard Color</p>	

Terms & Conditions

- Item offered must be branded and reputed make.
- Tender Documents shall be available only on the Internet and shall not be available for sales elsewhere. Cost of tender document, 0.2% of the tender value rounded to nearest multiple of 100, subject to minimum of Rs. 400/- and maximum Rs.1500/- + GST(18%) as applicable to be submitted along with the tender.
- Replacement/Warranty/guarantee terms of the product offered should be minimum One year.
- Materials must be properly packed against any damage and also it should be insured.
- Delivery should strictly be completed within the stipulated period i.e. **Two weeks from the date of issue of purchase order.**
- Supplier will have to pay penalty on non-delivery of items after expiry of delivery date i.e @ 0.5% per week subject to maximum of 10%.
- Supply & installation at Kerala University of Digital Sciences, Innovation and Technology, Technocity Campus, Mangalapuram, Thonnakkal PO, Trivandrum
- Technical literature/ hand book /data sheets if any etc. must be sent along with the bid.
- Item must be provided with the stipulated guarantee against manufacturing and functional defects and the date of warranty shall commence from the date of acceptance/ taking over the items in good condition.
- If the Items supplied do not function / reach the expected standards, the suppliers are liable to replace the items free of cost at site. Cost of returning faulty goods will be on supplier's account.
- Prompt and efficient after sales service must be rendered free of cost within the guarantee period.
- If any item or part thereof is lost or found defective during transit, the supplier shall immediately make arrangements for the supply of the equipment or part thereof as the case may be.
- Digital University Kerala reserves the right to cancel the order in case the materials are not supplied within the stipulated period or non - fulfillment of contractual obligations.
- All suits and other legal proceedings in respect of any matters arising out of this purchase shall be instituted only in appropriate courts having territorial Jurisdiction in Thiruvananthapuram
- The tenderer must pay earnest money along with his tender as given in the notice inviting tenders failing which the tender will be summarily rejected. Earnest Money Deposit of Rs. 1780/- be paid as demand draft favoring Kerala University of Digital Sciences, Innovation and Technology payable at Trivandrum. No interest shall be paid by Digital University Kerala on the Earnest Money Deposited by the tenderer. EMD of unsuccessful bidders will be returned without any interest, upon finalization of contract or on expiry of validity of offer. EMD of the successful tenderer will be returned without any interest, after receipt of performance security.
- Security deposit/ Performance Security: The selected tenderer shall deposit an amount equal to 5% of the value of contract within 14 days from the date of Purchase Order as DD payable at Trivandrum, from any Scheduled Bank or Nationalized Bank in favour of Kerala University of Digital Sciences, Innovation and Technology or Bank Guarantee from a Scheduled banks in India. EMD will be forfeited if security deposit is not remitted as mentioned above. The security deposited by the successful tendered will be retained towards the retention amount and will be released after the warranty period of three years.
- Digital University Kerala shall make payment within 30 days of satisfactory installation and acceptance of the items supplied. Any condition for payment of advance shall not be acceptable to Digital University Kerala. In case of any defects to the materials supplied by the bidder, it should be replaced prior to release of the payment.
- Warranty/ Support: The items dispatched by the schedule of requirement shall carry minimum

one year from the date of acceptance of the items by Digital University Kerala. Warranty shall include free maintenance including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should remain unattended for more than 48 hours. The defects, if any, during the guarantee/ warranty period are to be rectified free of charge by arranging the replacement wherever necessary.

- Quoted rate: The quoted rates shall be inclusive of all taxes and also the bidder shall include charges like GST, freight, handling, loading, unloading, insurance premiums and placement at the facility & fixing. This shall remain firm throughout the contract period. No compensation will be paid in case of any upward revision in the statutory taxes and levies or introduction of new taxes and levies.
- Firm period of Tender will be 90 days from the date of notification.
- Last date of receipt of filled in Quotations is 07/07/2021, 3PM & Bid opening on same day at 3.30 PM
- Digital University Kerala reserves the right to accept any quotation and to reject any or all quotations.

Place: Technocity

Date: 30/06/2021

Vice Chancellor

Digital University Kerala
Financial Bid
Tender Enq. No._____

Total amount for providing **following items** at Digital University Kerala as per the terms and conditions contained in the Tender document shall be Rs._____ (Rupees._____) including all taxes.

Sl No	Item	Qty	Price(Rs.)
1	Reading Tables	4 nos	
2	Single-sided wood & steel Racks with 4 compartments	4 nos	
3	Periodicals Display Racks	2 nos	
GST @-----%			
Total Amount			

[To be submitted in letter head of the supplier]

TENDER FORM

To,

Kerala University of Digital Sciences, Innovation and Technology
Technocity Campus, Mangalapuram
Thiruvananthapuram 695 317

Dear Sir,

Sub: Bid form
Ref: KUDSIT/0006/2021

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged. i/we undersigned, offer to supply all hardware & software and execute all works in conformity with tender specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.
2. I / We undertake, if our Bid is accepted to complete delivery & commissioning of all Items specified in the contract within 2 week calculated from the date of issue of your purchase order/LOI.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.
5. I / We hereby confirm that all the items supplied are in proper working condition and tested successfully.
6. The tender document for the works mentioned above have been obtained by me from the URL ***http://www.duk.ac.in***, the official website of Digital University and I / we hereby certify that I / we have read the entire terms and conditions of the tender document, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.
7. My /our GST & PAN Numbers are as follows.

GST Registration Number.

PAN Number.

MSME Details: Yes/No(enclose details)

8. Dated thisday of..... 2021.

Duly authorized to sign the bid for and on behalf of -----

[To be submitted in letter head of the supplier]