DIGITAL UNIVERSITY KERALA
Curating a responsible digital world

Kerala University of Digital Sciences,
Innovation and Technology (Digital University)
Technocity Campus, Mangalapuram, Thonnakkal PO,
Thiruvananthapuram, Kerala - 695 317

Tel : +91- 471- 2788000
Email : info@duk.ac.in
www.duk.ac.in

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No. KUDSIT/560/AD AIII/2026 Dated: 16.11.2026

NOTIFICATION

The Kerala University of Digital Sciences, Innovation and Technology invites applications from qualified Indian Citizens for appointment to the following position on a contract basis. The qualified candidates can submit their applications online through the Recruitment Portal. All guidelines related to submission of applications are available in the recruitment portal.

DETAILS OF POST, QUALIFICATION, AND EXPERIENCE REQUIREMENTS

Job Code	AMBD/112026/560
Name of Post	Assistant Manager (Business Development)
No. of Vacancies	One
Remuneration	Rs.50,000 to 60,000/- per month (consolidated)
Age	Should not exceed 40 years as on the last date fixed for the submission of application
Essential Educational Qualification & Experience	MBA with a minimum of 60% marks and 3 years of experience in sales and marketing. OR Engineering Graduates with a minimum of 60% marks and 8 years of technology sales experience.
Key Responsibilities	To perform all duties and responsibilities relating to business development and client coordination, including any other related work or responsibilities as may be assigned by the University from time to time.
Nature of Appointment	On contract, initially for a period of one year. However, the term may be extended further based on the performance and requirements

Age Relaxation:

5 years for candidates belonging to SC/ST and 3 years for OBC candidates.

Mode of Selection:

The selection will be based on a test and/or interview.

Venue of Interview

The Test /Interview will be conducted in Thiruvananthapuram district only.

General Instructions

1. A scanned copy of the documents to prove age, qualifications, experience, etc. should be uploaded along with the online application, and originals are to be produced as and when called for. Applications without attaching the above documents shall be summarily rejected. No further chance will be given for submitting the same.
2. Incomplete applications or applications without filling the relevant fields will be summarily rejected.
3. Candidates, who are in the service of the Government of India or any of the State Governments, etc. while applying, should obtain a No Objection Certificate from their Head of Office or Department and keep it with them. If candidates fail to produce the No Objection Certificate as and when called for, his/her candidature will stand canceled.
4. Candidates should ensure that the particulars furnished by him/her are correct in all respects. Anything not specifically claimed in the application against the appropriate field will not be considered at a later stage. No deviation from the filled in details will be entertained. In case it is detected at any stage of the recruitment that a candidate does not fulfill the eligibility norms and /or that he/she furnished any incorrect/false information or has suppressed any material fact, his/her candidature will stand cancelled. If suppression of material facts or furnishing of any incorrect/false information is detected even after appointment, his/her service is liable to be terminated.
5. In case any discrepancy / ambiguity in the process of selection, the decision of the University shall be final and binding.
6. Canvassing in any form will entail the cancellation of candidature.
7. Applications submitted without fulfilling the eligibility and other norms mentioned in this notification as well as the instructions published in the recruitment portal of the university will be summarily rejected.

How to Apply:

1. Applications shall be submitted online latest on **10.12.2026**. The application form is available at **https://duk.ac.in/careers/**
2. The applications received after the last date fixed, incomplete applications or applications without filling the relevant field will be summarily rejected.
3. No interim queries after the submission of the application will be entertained. The candidates will be intimated the schedule of the Test/ Interview through their registered email only.
4. The candidates are advised to check their registered e-mails regularly after the last date fixed for the submission of the application.
5. The University has the right to cancel the advertisement or entire selection process at any stage without assigning reason thereof and the decision of the University shall be final.

Registrar

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

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