

KERALA UNIVERSITY OF DIGITAL SCIENCES, INNOVATION AND TECHNOLOGY

(Established by Govt. of Kerala Vide Ordinance No: 9 of 2020 dated 18/01/2020)

Technopark Phase IV Campus, Kuracode, Mangalapuram, Thonnakkal P O

Thiruvananthapuram – 695 317, Kerala

Ph: 0471-2788000; E-mail: purchaseoffice@duk.ac.in; Website: <https://duk.ac.in>

TENDER NOTIFICATION

Tender Notification No. KUDSIT/374/43/DRW/CENG/2026

On behalf of Kerala University of Digital Sciences, Innovation and Technology (KUDSIT) (Digital University Kerala (DUK)) the Registrar invites sealed tenders **for the Repair work of damaged Door frames of DUK Hostel Rooms.**

Tender Due Dates		
1	Date for Availability of Tender Document on the website	05.08.2026
2	Last Date for Bid Submission	14.08.2026 03:00 PM
3	The date and time for opening of Bid	14.08.2026 03:30 PM
Tender Fee & EMD		
4	Tender fee (Inclusive of GST)	Rs. 1150/-
5	EMD	Rs. 4840/-

General Terms & Conditions

- Tender Documents shall be available only on DUK Website and not for sales elsewhere.
- Cost of tender document, Rs. 1150/- (Inclusive of GST) and EMD, Rs. 4840/- as applicable to be submitted along with the tender as demand draft favoring “The Registrar, Kerala University of Digital Sciences, Innovation and Technology payable at Thiruvananthapuram” failing which the tender will be summarily rejected. EMD of unsuccessful bidders will be returned without any interest, upon finalization of contract or on expiry of validity of offer. EMD of the successful tenderer will be returned without any interest, after receipt of security and agreement in prescribed format.
- Start-up & MSME relaxations- Govt directions/ circulars will be followed.
- **Every tenderer is expected to inspect the site of the proposed work at his own cost before quoting his rates. It will be construed that the contractor has inspected the site and satisfied himself about site conditions, availability of labour and materials and other relevant matters, before quoting his rates.**
- The work should be completed within 20 days after receiving work order.
- No advance payment will be made for the Work. 100% payment shall be made after providing the necessary services based on certification by the concerned authority within 30 days from the date of submission of bill.

- The quoted rates shall be inclusive of all duties / taxes and service charges. No compensation will be paid in case of any upward revision in the statutory taxes and levies or introduction of new taxes and levies.
- A firm should submit only one proposal. If a firm submits more than one proposal, all such proposals shall be disqualified.
- Price quoted should be valid for 90 days from the due date of the tender.
- DUK reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.
- DUK reserves the right to get items from another source without any prejudice to bidders.
- DUK being the Purchaser, reserves the right to add, delete and modify the quantity of items and services originally specified in the Schedule of Requirements without any change in price or other terms and conditions at the time of award of Contract.
- The courts at Thiruvananthapuram shall have jurisdiction over any dispute regarding this tender.
- Conditional tender will not be acceptable. The conditions laid down by the Authority are final and binding on all Contractors
- Interested bidders to submit their duly signed and sealed quotation along with all requisite documents as per prequalification in separate sealed envelope super scribing "Tender reference No. and due date "on or before due date 14.08.2026 not later than 03:00 PM.
- Late bids will not be considered.

Bid should be addressed to

The Purchase section
Digital University Kerala, Technopark Phase IV,
Thonnakkal P O, Thiruvananthapuram – 695317, Kerala

Place: Technopark Phase IV

Date: 05.08.2026

Registrar

The following documents should be enclosed with the Bid:

1. Self-attested copies of valid License/registration certificate, GST registration certificate, PAN Card & Aadhaar card etc. if applicable.
2. The bidder should submit relevant experience certificate for the similar work.
3. A declaration undertaking on the Letterhead of the Bidder/Agency that the Agency has not been blacklisted by any of the organization at any point of time and no criminal case is pending against the said firm/agency (as per the template in Annexure- II) should be given.
4. Each page of the tender document along with all other submitted documents must be duly signed by authorized signatory with Bidder's company seal and initial, otherwise, the document will be invalid. (power of attorney, if any, to be submitted).
5. The schedule of items/services required is as per scope of work of this tender form and the evaluation of bid will be on the basis of total bid value. DUK reserves the right to change the quantity or cancel the item / service required.

SCOPE OF WORK

- Some of the Door frames in the Hostel rooms were severely damaged and shall be replaced after carrying out the necessary repair work.
- For all the door frames the surrounding area is damaged due to development of cracks and these are to be repaired after removing the frames and then replacing it so that all the door frames are fixed properly.
- The completed work shall be to the satisfaction of the Engineer-in-Charge of DUK and any defects noticed during the execution of the work shall be rectified by the contractor at no additional cost.

[To be submitted in letter head of the supplier]

Financial Bid

Tender Enq. No. _____

Total amount for the “**for the Repair work of damaged Door frames of DUK Hostel Rooms**” as per the terms and conditions contained in the tender document shall be Rs. _____ (Rupees. _____) including all taxes and charges.

Sl. No.	Items	Quantity	Unit rate	GST	Total Amount
1	Door frame Major Repair	20 Nos.			
2	Door frame Minor Repair	31 Nos.			
	Total Amount including GST				

NB: The amount quoted should include the total rate for all the Materials & Labour charges. The vendor can make a proper site inspection before quoting their rates

Date:

Place:

Signature:

Authorized Signatory Name:

Designation:

Contact No:

Company Seal

DECLARATION

(To be provided on the letterhead of the Bidder and submit along with Technical bid)

To

The Registrar
Digital University Kerala
Mangalapuram, Thonnakkal P O
Thiruvananthapuram

Bid Ref. No.:

I/We, the undersigned, declare that:

I do hereby certify that our firm is not blacklisted and no enquiries / cases are pending against us by Govt. of India / Govt. of Kerala or by any State/Central Board Universities, since inception of the firm / company.

All the terms and conditions given in the tender document with reference to above, are acceptable to us.

I also certify that the information mentioned in the submitted documents is true and complete in any every respect and explicitly agree that in the case at a later date it is found out by DUK that any details provided herein by us are incomplete/incorrect, any contract given to us may be summarily terminated forthwith, our firm may be blacklisted, and that the University may also initiate any other legal/penal proceedings, as deemed fit by it.

Date:

Place:

Signature:

Authorized Signatory Name:

Designation:

Contact No:

Company Seal

[To be submitted in letter head of the supplier]

DECLARATION SHEET

I, hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document.

We, further specifically certify that our organization has not been Blacklisted/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/Public Sector Undertaking in the last three years.	NAME & ADDRESS OF THE Vendor/ Manufacturer / Bidder
1. Phone	
2. Fax	
3. E-mail	
4. Contact Person Name	
5. Mobile Number	
6. TIN Number	
7. GST Number	
8. PAN Number	
9. Kindly provide bank details of the bidder in the following format: a) Name of the Bank: b) Account Number: c) Kindly attach scanned copy of one Cheque book page to enable us to return the EMD to unsuccessful bidder	

(Authorized Signature with Stamp)