

No. KUDSIT/400/AR FIN/2024

Dated: 20.07.2026

WALK-IN INTERVIEW

The Kerala University of Digital Sciences, Innovation and Technology invites applications from qualified Indian Citizens for appointment to the following position on a contract basis.

The walk-in-interview shall be conducted from 9:00 AM to 11.00 AM on 05.08.2026 at the Digital University, Campus, Mangalapuram, Thiruvananthapuram.

DETAILS OF POST, QUALIFICATION, AND EXPERIENCE REQUIREMENTS

Job Code	ACC/072026/400
Name of Post	Accountant / Finance Assistant
No. of Vacancies	Two
Remuneration	Rs.30,000/- (Consolidated)
Age	Should not exceed 40 Years as on the last date for submission of application
Essential Educational Qualification & Experience	CA/CMA (Inter) with 3 years' experience in Finance/Accounts in Government Departments, Universities, Government PSUs, or other reputed institutions/firms. OR MBA (Finance) or equivalent with 5 years' experience in Finance/Accounts in Government Departments, Universities, Government PSUs, or other reputed institutions/firms. OR M.Com or equivalent with 6 years' experience in Finance/Accounts in Government Departments, Universities, Government PSUs, or other reputed institutions/firms. OR B.Com or equivalent with 10 years' experience in Finance/Accounts in Government Departments, Universities, Government PSUs, or other reputed institutions/firms.



Additional Requirement	Experience in Tally ERP is mandatory.
Nature of Appointment	On Contract, initially for a period of one year, extendable based on performance and requirements.

Age relaxation for submission of application: 5 years for candidates belonging to SC/ ST and 3 years for OBC candidates.

Mode of Selection: The selection will be based on an Interview

Venue of Test/Interview: The Interview will be conducted in Thiruvananthapuram district only.

Job Location: Thiruvananthapuram

General Instructions

1. Candidates must bring all original certificates along with a set of self-attested photocopies (Age, Date of Birth, Qualification, Experience, etc.) for verification at the time of the interview.
2. Candidates who fail to produce the original certificates for verification will not be allowed to attend the interview, leading to forfeiture of candidature.
3. Candidates, who are in the service of the Government of India or any of the State Governments, etc. while applying, should obtain a No Objection Certificate from their Head of Office or Department and keep it with them. If candidates fail to produce the No Objection Certificate as and when called for, his/her candidature will stand cancelled.
4. Candidates should ensure that the particulars furnished by him/her are correct in all respects. Anything not specifically claimed in the application against the appropriate field will not be considered at a later stage. No deviation whatsoever from the filled in data will be entertained. In case it is detected at any stage of the recruitment that a candidate does not fulfill the eligibility norms and /or that he/she furnished any incorrect/false information or has suppressed any material fact, his/her candidature will stand cancelled. If suppression of material facts or furnishing of any incorrect/false information is detected even after appointment, his/her service is liable to be terminated.
5. In case any discrepancy / ambiguity in the process of selection, the decision of the University shall be final and binding.
6. Consequent up on adoption of self- certification provisions, the University shall process the applications entirely on the basis of the information/documents provided with the application. The selection / appointment will be provisional and subject to physical verification of the documents.



7. Canvassing in any form will entail the cancellation of candidature.
8. The University has the right to cancel the advertisement or entire selection process at any stage without assigning reason thereof and the decision of the University shall be final.

Dean (HRD)

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.

