

TENDER NOTIFICATION

Notification No. KUDSIT/513/28/Vertical Garden/AD AIV/2025

On behalf of Kerala University of Digital Sciences, Innovation and Technology (DUK), the Registrar invites offers for “**Revamping of Existing Vertical Garden Setup (1200 sq.ft) and provide AMC support**” from experienced and qualified vendors.

Tender Due Dates		
1	Date for Availability of Tender Document on the website	06.02.2026
2	Last Date for Bid Submission	13.02.2026 03:00 PM
3	The date and time for opening of Bid	13.06.2026 03:30 PM
Tender Fee & EMD		
4	Tender fee (Inclusive of GST)	Rs. 475/-
5	EMD	Rs. 2000/-

Terms & Conditions

- Tender Documents shall be available only on DUK Website and not for sales elsewhere.
- The work at Kerala University of Digital Sciences, Innovation and Technology, Trivandrum should strictly be completed within the stipulated period of delivery i.e, **within 7 days** from issue of the work order.
- **Cost of tender document, Rs.475/-(Inclusive of GST) and EMD, Rs.2000/- as applicable to be submitted along with the tender as demand draft favoring “The Registrar, Kerala University of Digital Sciences, Innovation and Technology payable at Thiruvananthapuram”** failing which the tender will be summarily rejected. EMD of unsuccessful bidders will be returned without any interest, upon finalization of contract or on expiry of validity of offer. EMD of the successful tenderer will be returned without any interest, after receipt of security and agreement in prescribed format.
- Start-up & MSME relaxations- Govt directions/ circulars will be followed.
- If the Supplier fails to deliver any or all of the works within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to 0.5 percent of the delivered price of the delayed works for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 10 Percent.

- Security deposit/ Performance Security: The successful bidder shall furnish a security deposit of an amount equal to 5% of the value of AMC cost on completion of the revamping of existing vertical garden set up. Bid security/EMD will be forfeited if security deposit is not remitted as mentioned above. The security deposited by the successful tendered will be retained towards the retention amount and will be released after AMC period.
- DUK reserves the right to cancel the order in case the works are not completed within the stipulated period or non - fulfillment of contractual obligations.
- No advance payment. DUK shall make payment within 30 days of the satisfactory completion of the work, against the submission of invoice. In case of any defects to the items supplied by the bidder, it should be replaced prior to release of the payment.
- The quoted rates shall be inclusive of all taxes and also the bidder shall include charges like GST, freight, handling, loading, unloading, and placement at the facility supply and deployment. No compensation will be paid in case of any upward revision in the statutory taxes and levies or introduction of new taxes and levies.
- A firm should submit only one proposal. If a firm submits more than one proposal, all such proposals shall be disqualified.
- Price quoted should be valid for 180 days from the due date of the tender.
- DUK reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.
- DUK reserves the right to get items from another source without any prejudice to bidders.
- DUK being the Purchaser, reserves the right to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions at the time of award of Contract.
- The courts at Thiruvananthapuram shall have jurisdiction over any dispute regarding this tender.
- Interested bidders to submit their duly signed and sealed quotation along with all requisite documents as per prequalification in separate sealed envelope super scribing “**Tender reference No. and due date**” on or before due date, **13.02.2026, 03:00 PM**.

Late bids will not be considered. Bid should be addressed to

**The Purchase section
Digital University Kerala, Technopark Phase IV,
Thonnakkal P O, Thiruvananthapuram – 695317, Kerala**

Place: Technopark Phase IV

Date: 06.02.2026

Registrar

Pre-Qualification Requirements

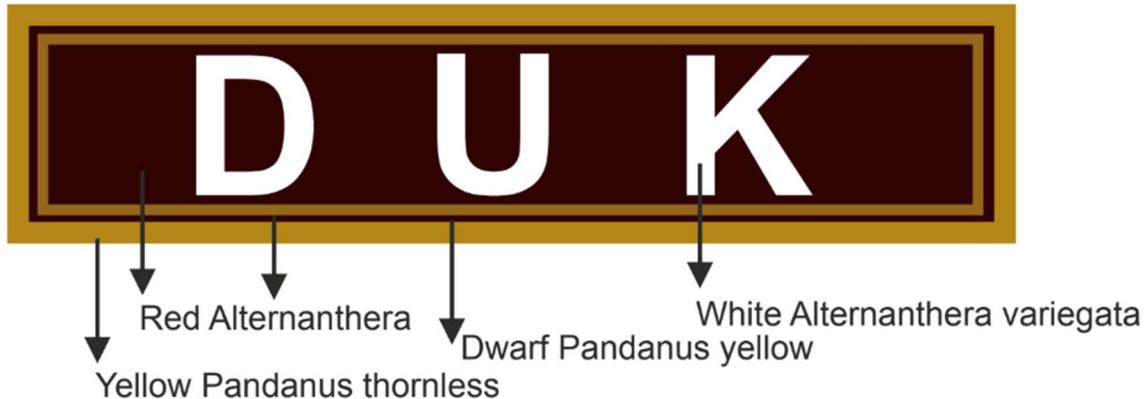
1. Self-attested copies of valid License/registration certificate, GST registration certificate, PAN Card & Aadhaar card etc. if applicable.
2. The applicant must be a reputed firm having experience in the field having more than 03 years of experience in setup of Vertical Garden. The firm must have completed minimum one similar work for Government Offices/ Public Sector Institutions/ Airports/ Autonomous Institutions/ reputed hotels/ big corporate offices in India for which agency has to submit satisfactory completion certificate of the work from the client. Supporting documents/ undertaking with design and photographs of completed works shall be submitted.

Scope of work

The contractor shall be responsible for the complete revival, restoration, and making functional of the existing vertical garden system, including the following works:

1. Set up the existing vertical garden as per DUK's specifications detailed in Annexure I.
2. Removal and safe disposal of accumulated sand, damaged pots and plants.
3. Thorough cleaning of vertical garden panels, planters, pipelines, and drip irrigation lines.
4. Resetting and proper alignment of the existing welding mesh.
5. Replacement of damaged frames and panels, as required.
6. Painting of welding mesh and supporting frames with suitable two coats of anti-corrosive paint.
7. Replacement of irrigation components including pipelines, drippers, valves, and associated fittings to ensure uniform water distribution.
8. Any other allied or incidental works required for successful completion and proper functioning of the vertical garden system.

Vertical Garden Diagram



Specifications

1. **Irrigation** : Timer based drip irrigation system with PC drips 2 lph (2-5) in sufficient blocks for effortless and flawless irrigation.
2. **Plants** : As per the design and attached list which can legibly exhibit the borders and letters. The number of plant layers shall be explained along with quote.
3. **Frame** : Already available and can be examined with prior permission on all working days.
4. **Pots** : of size 10cm x 12cm of UV stabilized plastic
5. **Medium** : Shall comprise a sizeable portion of composited coir pith with zero electrical conductivity for effective retention. The percentage shall also mentioned in the quote.

Details of the bidder

[To be submitted in letter head of the supplier]

Sl. No.	Parameter	Details
1.	Name of the firm	
2.	No. of years of existence	
3.	Name of owner	
4.	Business address of the fir	
5.	Telephone No./ Mobile No.	
6.	e-mail ID	

(Authorized Signature with Stamp)

Annexure III

[To be submitted in letter head of the supplier]

DIGITAL UNIVERSITY KERALA

Financial Bid

Tender Enq. No._____

Total amount for providing of **“Revamping of Existing Vertical Garden Setup (1200 sq.ft.) and provide AMC”** at Digital University Kerala as per the terms and conditions contained in the Tender document shall be Rs._____ (Rupees. _____) including all taxes.

Sl. No.	Item of work	Qty.	Total Amount without tax	GST	Total Amount with tax
1	Total cost for Revamping of Existing Vertical Garden Setup as per the specification of Annexure I	68 ft x 15 ft (L x H) 1200 sq.ft.			
2	AMC per year Cost				
	TOTAL COST				

(Authorized Signature with Stamp)

BID FORM

[To be submitted in letter head of the supplier]

To,

Kerala University of Digital Sciences, Innovation and Technology
Technopark Phase IV, Mangalapuram
Thiruvananthapuram 695 317

Dear Sir,

Sub: Bid form

Tender Reference Number:

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged. I/we undersigned, offer to supply all items and execute all works in conformity with tender specifications referred above and also to the said terms & conditions from the sum shown in the commercial bid(s) attached herewith and made part of this bid.
2. I / We undertake, if our Bid is accepted, to complete the assigned works specified in the contract within 7 days calculated from the date of issue of your purchase order/LOI.
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us.
5. The tender document for the works mentioned above have been obtained by me from the URL <https://duk.ac.in>, the official website of Digital University and I / we hereby certify that I / we have read the entire terms and conditions of the tender document, which shall form part of the contract agreement and I / we shall abide by the conditions / clauses contained therein.

6. My /our GST & PAN Numbers are as follows.

GST Registration Number.

PAN Number.

MSME Details: Yes/No (enclose details)

8. Dated this day of..... 2026.

Duly authorized to sign the bid for and on behalf of -----

DECLARATION SHEET

[To be submitted in letter head of the supplier]

We, hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document and has also agreed to provide AMC support.

We, further specifically certify that our organization has not been Blacklisted/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/Public Sector Undertaking in the last three years.	NAME & ADDRESS of the Vendor/Bidder
1. Phone	
2. Fax	
3. E-mail	
4. Contact Person Name	
5. Mobile Number	
6. TIN Number	
7. PAN Number	
8. Kindly provide bank details of the bidder in the following format: a) Name of the Bank: b) Account Number: c) Kindly attach scanned copy of one Cheque book page to enable us to return the EMD to unsuccessful bidder	

(Authorized Signature with Stamp)